

Order Form **Cargo Bay Service**

Event Name	ซื้อ เพื่อ ลูก by Baby Best Buy 2017	ID 1708004	<u>This order form is used as an invoice</u> กำหนดสั่งแบบฟอร์ม 20 กรกฎาคม 2560
Event Date	24-27 สิงหาคม 2560		

**This form must be completed and returned before deadline to
Event Services Department, N.C.C. Management & Development Co.,Ltd.
60 New Rachadapisek Road, Klongtoey, Bangkok 10110 Tel: (662) 229 3206,3212 Fax: (662) 229 3222**

Description	Unit	Unit Price/day	No. of Day (s)	Total Amount
บริการจอดรถค้างคืน		1,500		
วันที่				
ถึง				
			Total Amount	
Remark ! The above rate is subject to change without notice			Plus 7% VAT	
			GRAND TOTAL	

Payment Instructions :

- π Cash
- π Credit Card : Credit Card No. _____ Expiry Date _____
(totally 19 digits, including the last 3 digits number appearing on the signature panel.)
- π American Express
- π Master Cardholder's Name _____
- π VISA Cardholder's Signature _____
- π Bank Draft (ONLY for total amount of Baht 4,000.- up)
- π Company Cheque (ONLY for total amount of Baht 4,000.- up)
- π Electronic Wire Transfer (ONLY for total amount of Baht 4,000.- up)

Terms & Conditions

1. Service Fee covers the set up prior to the event and subsequent removal.
2. **Placing of Orders :** Orders will only be accepted when made in writing and accompanied with full payment no later than the **DEADLINE**. Payment by Electronic Wire Transfer must be certified by **a proof of payment** attached to orders.
3. **Deadline for Orders :** All orders shall be placed with Customer Service Department not later than :
 - └ The date specified in order form, or
 - └ 3 weeks (21 days) prior to the first day of build-up period for Exhibition Shows, or
 - └ 1 week (7 days) prior to the first day of tenancy period for other nature of event.
4. Late order may not be provided and, if available, will be subject to a surcharge of :
 - └ 20% to be levied on order after deadline, or
 - └ 30% to be levied on order on site with full **cash payment**
5. **Alternations to Orders :** Alternations made in writing to any order after the deadline will be handled as a late order and will be subject to a 20% surcharge.
6. **Cancellation of Orders :** Cancellation of orders will only be accepted when made in writing to Customer Service Department no later than 7 days prior to the commencement of tenancy period. Late cancellation of order is subject to a charge at half of standard rate.
7. **Payment Terms :** The company reserves the right to refuse any order until payment has been received. Payment may be done by Cash, Credit Card, Bank Draft, Company Cheque payable to **"N.C.C. Management & Development Co., Ltd."**, or Electronic Wire Transfer to **Kasikorn Bank, Silom Branch, Account No. 789-2-01746-2 (Saving Account)**.
8. N.C.C. Management & Development Co., Ltd. is entitled to add, alter, or amend these terms and conditions at its sole and absolute discretion without prior notice.

Remarks: Withholding tax of 3% is accepted only when applying with withholding tax form upon placing order.

Company Name _____ Booth No. _____

Company Address _____

ทะเบียนรถที่จอดค้างคืน _____

Telephone No. _____ Facsimile No. _____

Requested By _____ Acknowledged and Confirmed By _____
(Signature)

Date: _____ Date: _____